



Code Enforcement/Zoning Office
87 West Main Street, Brocton, New York 14716
Telephone: (716) 792-9618
Fax: (716) 792-9610

Solid Fuel Permit Application

Date: _____

Permit No. _____

Tax Map #: Section _____ Block _____ Lot _____

Construction Start Up Date: _____

Application Fee: **\$35.00**

Property Owner's Name: _____ Phone: _____

Mailing Address: _____

Applicant/Contractor Name: _____ Phone: _____

Mailing Address: _____

PROJECT ADDRESS (Street Name & Address): _____ Town _____

Value of Work (materials & labor): \$ _____

PROPOSED ACTIVITY (Check all appropriate)

- Install Solid Fuel Burning Appliance. (Complete Section A)
- Installation of Chimney for Solid Fuel Burning Appliance. (Complete Section B)
- Connection of Solid Fuel Burning Device to Existing Chimney or Passage of Connectors or Chimney through wall or ceiling. (Complete Section C)

TYPE OF CONSTRUCTION OF STRUCTURE WHERE SOLID FUEL BURNING APPLIANCE OR CHIMNEY IS TO BE INSTALLED

- Mobile Home Masonry Pre-Manufactured Housing
- Steel Wood Frame Other _____

****ALL SOLID FUEL PERMITS MUST BE ACCOMPANIED BY
MANUFACTURER'S MANUAL AND SPECIFICATIONS****

SECTION A – SOLID FUEL BURNING APPLIANCE

APPLIANCE TO BE INSTALLED BY: Property owner/applicant
 Professional/Name: _____

Address: _____

THIS APPLIANCE WILL BE CONNECTED TO:

New Chimney (See Section B) Existing Chimney
 Previously used for Solid Fuel Appliance Previously used for Non-Solid Fuel Equipment

Note: The issuance of a permit based upon plan specifications, data and other reports shall not prevent the Town of Portland from thereafter requiring correction of deficiencies. Any deficiencies found during field inspection, testing or Fire Marshal surveys must also be corrected.

IS THIS APPLIANCE LISTED AS APPROVED BY A CERTIFYING AGENCY?

NO YES - AGENCY _____

Manufacturer: _____

Model (No. or Name) _____

Serial # _____

UL # _____

TYPE OF SOLID FUEL BURNING APPLIANCE:

Fireplace
 Masonry
 Zero Clearance
 Fireplace Insert
 Freestanding Stove
 Hearth Stove
 Furnace
 Boiler
 Other _____

ROOM APPLIANCE IS TO BE LOCATED IN:

Basement Living/Family Rooms
 Furnace Room Kitchen
 Other _____

FUEL TO BE USED:

Wood
 Coal
 Pellets

USE: (Check all that apply) Primary Heat Decorative Supplementary Heat Cooking
Appliance Flue Discharge Size (diameter in inches) _____

TYPE OF FLOOR PROTECTION UNDER AND AROUND APPLIANCE (Describe): _____

IF SINGLE WALL STOVEPIPE IS USED BETWEEN APPLIANCE AND CHIMNEY, GIVE DISTANCE FROM PIPE TO COMBUSTIBLE SURFACES: _____ INCHES

SECTION C – CONNECTORS AND WALL OR CEILING PASSAGES

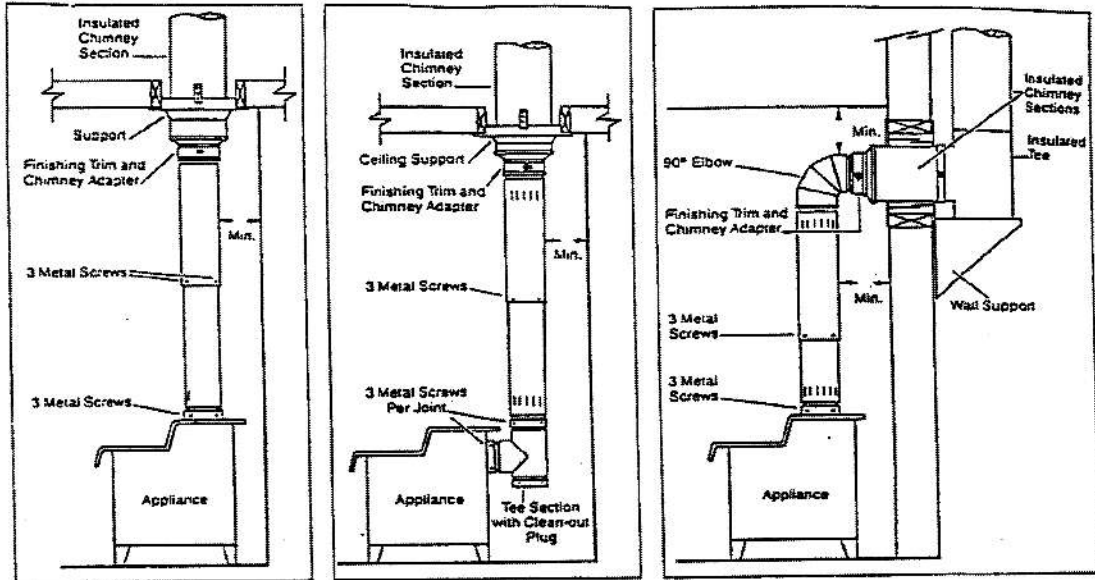
Using space below or on a separate sheet of paper -

- 1) Diagram any wall or ceiling and/or roof passages including size of connectors, collars, etc. and distance to combustibles.
- 2) Diagram proposed installation of Solid Fuel Burning Appliance including distances from floor, ceiling, walls, and all combustible materials.

CLEARANCES (See numbers on diagram at right)

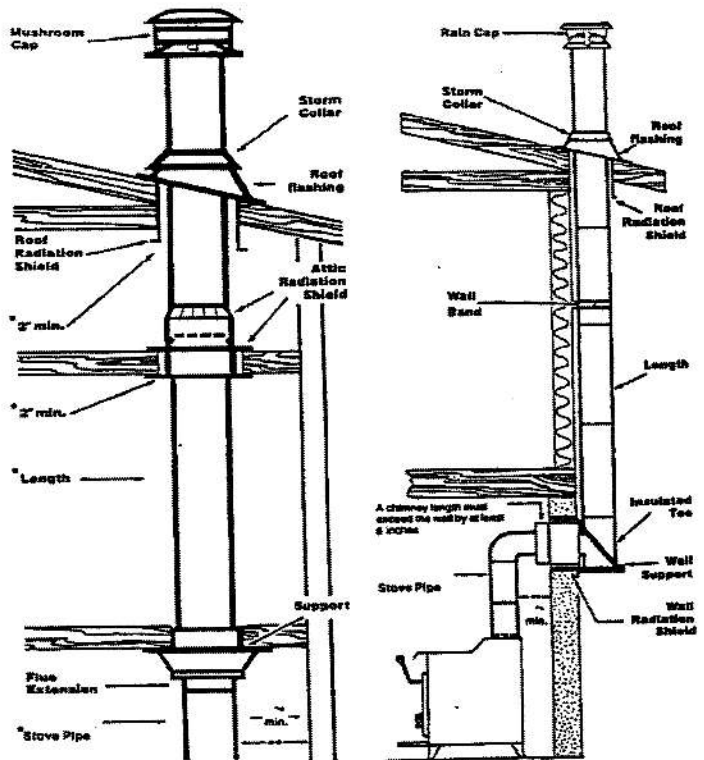
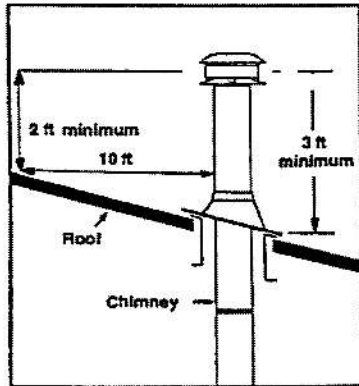
1.	_____ Inches	Side of unit to nearest wall	
2.	_____ Inches	Rear of unit to wall	
3.	_____ Inches	Top of stove pipe to ceiling	
4.	_____ Inches	Bottom of unit to floor	
5.	_____ Inches	From loading door to front edge of floor protection	
6.	_____ Inches	Size of pipe used (diameter)	
7.	_____ Inches	Size of thimble or roof joist shield	
8.	_____ Feet	Total stove pipe length	
9.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do these distances comply with the manufacturer's standards?	

Examples of installation



INTERIOR INSTALLATION

EXTERIOR INSTALLATION



*SEE APPLIANCE MANUFACTURER'S INSTALLATION INSTRUCTIONS FOR THIS CLEARANCE.
 **The required minimum clearance for single wall stove pipe is 18 inches.

IMPORTANT NOTICE
PLEASE READ BEFORE SIGNING

- A) The applicant shall notify the Town of Portland Code Enforcement Office of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of the Uniform Code. The authority conferred by such permit may be limited by condition, if any, contained herein.
- B) A building permit issued pursuant to this Part may be suspended or revoked if it is determined that the work to which it pertains is not proceeding in conformance with approved plans, the Uniform Code, or with any condition attached to such permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for the permit.
- C) **A building permit issued pursuant to the Part shall expire six [6] months from the date of issuance or upon the issuance of a certificate of occupancy whichever occurs first.**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Applicant or Authorized Agent

Date

ALL CONSTRUCTION SHALL CONFORM TO THE NEW YORK STATE UNIFORM FIRE PREVENTION & BUILDING CODE, THE NEW YORK STATE ENERGY CODE AND ALL COUNTY, TOWN AND LOCAL ZONING AND SANITARY CODES.

OFFICIAL USE ONLY

I, the undersigned, Code Enforcement Officer of the Town of Portland, hereby (approve) / (deny) the within application for building permit.

Signe Rominger
Town of Portland - Zoning/Code Enforcement Officer

Date