

TOWN OF PORTLAND BOARD MEETING
PORTLAND TOWN HALL
JULY 08, 2020 – 7:00 P.M.

BOARD MEMBERS PRESENT:

Daniel Schrantz	Supervisor
Jerry Boltz	Council
Patti Farrell	Council
Rick Manzella	Council
Gary Miller	Council- conference call

OTHERS PRESENT:

Ken Becker	Highway Superintendent
Dan Thompson	Justice
Two Residents	
Roxane Sobecki	Town Clerk

Conference call number of attendees 6

VILLAGE/TOWN REPRESENTATIVE:

Supervisor Schrantz told board members it is time to review with the Village of Brocton the shared service agreement pertaining to the Highway Department.

MINUTES

49-20

On a motion of Council Boltz, seconded by Council Miller the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella, Miller

Nays 0

RESOLVED The Portland Town Board approves the Minutes from the previous meeting as presented.

DEPARTMENTAL REPORTS

50-20

On a motion of Council Manzella, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Farrell, Manzella, Miller

Nays 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Town Clerk
- Town Justice
- Code Office

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TREASURY REPORT

51-20

On a motion of Council Boltz, seconded by Council Miller the following resolution was

ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the Treasury Report for June 2020 as presented by the Supervisor.

CORRESPONDENCE:

Supervisor Schrantz read the following correspondence:

- Doug Walter-Concerned over the request to have the Chenango gravel law changed in anyway. Also asking if the board is close to getting a wind ordinance in place?
- Bill Westin-Concerning Solar-stating the Town Law protecting Chenango Gravel land was put in for a good reason. Mr. Westin stated any special use permit should require that any solar farm shall not cause a visual or other nuisance to neighboring property owners or cause a condition that would devalue neighboring properties.
- Chautauqua Co. Payroll Certification.
- Diane Ringer-Portland Evergreen Association fundraiser Chicken/Rib Dinner, July 26 11:30 to sold out at the Community Park. Highway Superintendent Becker will be in contact with Ms. Ringer regarding the event and use of the restrooms.

PUBLIC COMMENT:

Al Fritzing of Greencrest on the Lake thanked the board and Highway Superintendent Becker for meeting and walking thru the community to review the drainage issues they are facing. He stated he knows there is no quick fix but working together can make a positive change. Supervisor Schrantz told Mr. Fritzing he has been in contact with the Town's engineer who is putting together a survey for all residents in that area to fill out. The engineer will review to see what the Town's responsibility is and what is the residents. Mr. Schrantz also said he has been in contact with the Army Corps of Engineers, they have asked for pictures of the Greencrest and VBP areas. Mr. Fritzing gave letters of thanks to the board and Mr. Becker.

Dale Carlson-told the board the Portland Fire Department will be holding a drive-thru Chicken BBQ on August 30th noon to sold out.

Eric Holton told board members EWT has launched a website for the proposed Portland Community Wind Project. The site is communitywind.energy They will also be hosting their first webinar on July 15th, registration is online at communitywind.energy.

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WIND/SOLAR

Supervisor Schrantz stated the attorney is working on a draft of the Wind Law, he asked the two committee members to meet with the attorney sometime next week. Clerk Sobecki stated she will setup the meeting.

Supervisor Schrantz told board members the Chautauqua Industrial Development Agency will hold a public hearing on July 24th, 9:00 a.m. in Jamestown for any interested parties to present their views on the Abundant Solar Power project which will be located at 5771 Route 20 in Portland. The hearing will be held via Zoom.

CHADWICK BAY:

Meeting will be held July 9th, 5:30 in Sheridan.

NORTH COUNTY WATER:

Meeting will be held July 9th, 4:00 in Sheridan.

Supervisor Schrantz told the board he attended a joint meeting with CBI Water and County to discuss the joint activity account the Town holds for CBI. He told them the Town no longer wants to hold this account, stating there are so many layers. Mr. Schrantz stated the Town is waiting for CBI/County to come up with another alternative.

WATER DISTRICT 2 PROJECT:

Attorney is working on the easements.

WATER DISTRICT 8:

Supervisor Schrantz told board members the engineer has put together a punch list of items that need to be fixed by the contractor. The list did not address any blacktop issues. Superintendent Becker stated they have fixed a lot of the restoration issues, but the contractor is disputing the blacktop issues. Council Boltz stated the contractors removed the survey pin at the cemetery. Supervisor Schrantz said he will add that to the list.

The Clerk and Supervisor will be meeting on July 29th, with the auditor of Drescher & Malecki LLP regarding the audit that is needed for the WD8 project.

NEW BUSINESS:

WATER PETITION:

Supervisor Schrantz told the board he has received a petition from a town resident with nineteen signatures for the water line to be extended on Webster Road. The board discussed cost and water pressure. Supervisor Schrantz stated he doesn't think this can be an extension of WD8, a new district

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would have to be formed. Supervisor Schrantz will turn the petition over to the engineers for their review.

CLOSE OUT HIGHWAY GARAGE FLOOR ACCOUNT

52-20

On a motion of Council Miller, seconded by Council Boltz the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board authorizes the supervisor to close out the Highway Garage Floor checking account and transfer the monies in the amount of \$45,536.73 to the General Fund Town Wide.

INTERMUNICIPAL AGREEMENT CODE OFFICE

53-20

On a motion of Council Boltz, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella

Nays 0

RESOLUTION AUTHORIZING INTERMUNICIPAL AGREEMENT WITH TOWN OF WESTFIELD

WHEREAS, the Town of Portland recognizes the need to co-operate with neighboring municipalities to more efficiently provide necessary services to our residents, and to work as best it can to with our neighbors as they try to do the same for their residents; and

WHEREAS, the General Municipal Law authorizes municipalities to entire into intermunicipal agreements to effectuate shared services; and

WHEREAS, the Town of Portland and Town of Westfield from time to time may need backup support for our Code Enforcement Officer when she is unable or unavailable to work on a certain application; and

WHEREAS, both Towns desire to have a backup plan in place,

NOW, THEREFORE, BE IT

RESOLVED, the Town Board of the Town of Portland hereby authorizes the Supervisor to sign an intermunicipal agreement with the Town of Westfield, by which each Town will agree to provide its Code Enforcement Officer to the other on a temporary basis if necessary.

BOARD MEMBERS:

Council Farrell told the board the statue of Brand Anderson and Marmaduke was in the Marmaduke comics in the June Sunday paper.

Supervisor Schrantz asked board members on the water committee to meet with him to review Pomfrets water usage and billing.

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HIGHWAY DEPARTMENT:

Highway Superintendent Becker said his crew are finishing paving on Walker Road, they will be working on the dead-end portion of Webster Road next. The school is replacing the bus garage parking lot and road, Mr. Becker told the board his crew hauled 130 loads of gravel and 80 loads of millings which was given to the town.

JUSTICE DEPARTMENT:

Justice Thompson asked the board to go into Executive Session regarding personal.

BILLS

54-20

On a motion of Council Boltz, seconded by Council Farrell the following resolution was ADOPTED Ayes 5 Schrantz, Boltz, Miller, Farrell, Manzella

Nays 0

RESOLVED the Portland Town Board approves the bills for July 2020.

GENERAL FUND	\$10,683.58
TOWN OUTSIDE VILLAGE	\$85.66
HIGHWAY TOWNWIDE	\$661.60
HIGHWAY OUTSIDE VILLAGE	\$9,480.96
LIGHT	\$376.58
TRUST & AGENCY	\$56.00
CAPITAL PROJECTS	\$19,040.00

On a motion of Council Miller, seconded by Council Farrell the board moved into Executive Session at 8:00 p.m. with Justice Daniel Thompson regarding Personal. Unanimously Carried.

On a motion of Council Farrell, seconded by Council Boltz the board returned to regular session at 8:25 p.m. Unanimously Carried

With no further business, on a motion of Council Manzella, seconded by Council Miller the meeting adjourned at 8:26 p.m. Carried unanimously.

Respectfully Submitted by,

Roxane Sobecki-Town Clerk